



June 30, 2023

Staples Business Advantage  
ATTN: Peter Fordyce  
17187 N Laurel Park Drive  
Livonia, Michigan 48152

Dear Peter:

***RE: Invitation for Bid # IFB 18.0022 OCSP0 Office Supplies***

Oakland Schools awarded the OCSP0 Office Supplies IFB 18.0022 to Staples Business Advantage, with NJPA pricing for the term of July 1, 2018, through June 30, 2021.

The contract that is currently in place expires June 30, 2023, completing the second year of the two 1-year optional extensions of the contract. This letter serves to extend your services with MiDeal pricing until June 30, 2024. The contract will include: .5% point-of-sale discount for those items of such Participating Member's purchases, in lieu Participating MiDEAL members receiving the standard MiDEAL Administrative Fee for purchases made under this agreement and a .5% rebate to the State of Michigan. If your company is not in agreement, please contact my office.

As the awarded vendor, Staples Business Advantage will be a preferred vendor of the Districts and the Districts will have the right, but not the obligation, to contract with Staples Business Advantage to purchase those items as identified in the attached spreadsheet at the prices and on the terms and conditions set forth in the IFB. Please be advised that all contracts, if any ensue, will be with the Districts directly. This bid award will be extended to all school districts in Oakland County and surrounding districts. This includes all private and public schools. The bid award will be posted at [www.cooperativecontracts.com](http://www.cooperativecontracts.com) for districts to review.

Thank you for your interest in Oakland Schools. Should you have any questions, please contact me at 248-209-2258 or email: [Stacie.payton@oakland.k12.mi.us](mailto:Stacie.payton@oakland.k12.mi.us).

Regards,

***Stacie Payton***

Buyer, Office of Procurement and Contracting  
Oakland Schools